


SUPPLIER ASSESSMENT REPORT

供应商评估报告

Audited Company: 被审核公司	Jimo Jinlong Plastic Compound Color Printing Co., Ltd. 即墨市金龙塑料复合彩印有限公司	
Representative of Audited Company: 被审核公司代表	Mr. Liu Fengzhi / Office manager 刘丰智 / 办公室经理	
Audited Site: 被审核场所	Factory 1: No. 147, Taishan 3rd Road, Economic And Technological Development Zone, Jimo, Qingdao, Shandong, China 工厂一： 山东青岛即墨经济技术开发区泰山三路 147 号	
	Factory 2: Haijin Industrial Park, Qingwei Road, Jimo, Qingdao, China. 工厂二： 山东青岛即墨青威路海锦工业园.	
Consigner of Assessment: 审核委托方	Made-in-China.com	
Audit Type: 审核类型	<input checked="" type="checkbox"/> Initial Audit 首次审核 <input type="checkbox"/> Follow-up Audit 跟进审核 <input type="checkbox"/> Re-audit 重新审核	
Valid date: 有效日期	From 17 Aug., 2009 To 16 Aug., 2010	
Verify report: 报告验证	as.cn@sgs.com	
Auditor 审核员:	Karte Tan	
Reviewed by 审核:	Jeremiah Yu	


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1. Company Profile 公司概况

Name of the Audited Site 被审场所名称	Jimo Jinlong Plastic Compound Color Printing Co., Ltd. 即墨市金龙塑料复合彩印有限公司		
Date of Foundation 成立日期	21, Jul., 2000		
Registered capital in RMB 注册资金(人民币)	RMB 2,000,000		
Address 地址	Factory 1: No. 147, Taishan 3rd Road, Economic And Technological Development Zone, Jimo, Qingdao, Shandong, China 工厂一: 山东青岛即墨经济技术开发区泰山三路 147 号		
	Factory 2: Haijin Industrial Park, Qingwei Road, Jimo, Qingdao, China. 工厂二: 山东青岛即墨青威路海锦工业园.		
Contact Person 联系人	Ms. Demi Liang / Foreign trade staff		
Tel. 电话	0086-532-87556179 / 87555676 (0) 13475812109		
Fax 传真	0086-532-87550698		
E-mail 电子邮箱	jin@jinlongcaiye.com		
Market Distribution 市场分布			
Main client 主要客户	<input checked="" type="checkbox"/> Africa	<input checked="" type="checkbox"/> Australia	<input checked="" type="checkbox"/> China
	<input checked="" type="checkbox"/> East Asia (Korea/ Japan)	<input checked="" type="checkbox"/> Europe	<input checked="" type="checkbox"/> North America
	<input checked="" type="checkbox"/> South America	<input checked="" type="checkbox"/> Other: Middle East, South Asia	
Main Operations 主要运作			
Products Manufactured/ Sold 生产/销售的产品	Plastic Packaging Bags, Food Bags, Coffee Bags		
Total floor size of the audited site 被审核场所的总面积	Total land size: 23, 223 square meters (Refer to Land certificate)		

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2. Audit Checklist and result 审核检查表及结果


2.1 Business License 工商营业执照

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.1.1	Does the company have valid business license (the company name, address, product/ business scope complied with actual situation or not)? 被审核公司持有有效的营业执照 (公司名字、地址、产品/业务范围是否符合实际情况) 吗 ?	Yes	Refer to business license provided; it stated this company should be a manufacturing and trading business unit. The license would be valid till year 2012. The company name and address was stated in business license was same as mentioned in report. The license indicated the company had product scope as below: Permitted item: Packing and decoration presswork printing, other presswork printing (valid till 31 Dec., 2009) Wholesale and sale blank paper, chemical product (except dangerous product), import and export of products and technology (except the forbidden projects by the law and government)
2.1.2	Is the annual review done by local authority (Industrial & Commercial Bureau)? 有地方行政机关(工商局)的年度审核吗 ?	Yes	Refer to business license provided; it was reviewed in year 2009.
2.1.3	Who is the corporative representative? 法人代表是谁 ?	--	Mr. Jin Yanjun 金岩军
2.1.4	Conclusion: is it confirmed that the audited company is a real manufacturer, foreign trader or combined? 结论: 能否确认该公司是一个制造商、贸易商或两者兼备 ?	Yes	Base on site observation, auditor noted the company should be a combined one.

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2.2 Production Capacity 生产能力

Item 项目	Content 内容	Observations / Comments 发现 / 注释																																																																	
2.2.1	What is the annual revenue (export and /or import revenues) at the company based on the data of government annual review report/ documents or other reliable financial report? 根据政府部门的年度审核报告/ 文件或其它可靠的财务报告, 该公司年度营业额 (出口和 /或出口额) 是多少 ?	Refer to relevant financial report provided by the company; the annual revenue was RMB 40,895,185.40 in year 2008, and 80% for export.																																																																	
2.2.2	If no financial report can be showed, to calculate the annual revenue based on production report, how much is the estimated annual revenue? 如果没有以上报告出示给审核员评估, 根据生产报告的计算, 估计的年度产量是多少 ?	Pls refer to 2.2.1																																																																	
2.2.3	What is the factory floor size? 工厂面积大小 ?	Total land size: 23,223 square meters																																																																	
2.2.4	Please describe the production flow involved at the factory. 请描述该工厂有关的生产流程。	Incoming material → Blowing → Printing → laminating → Heating → cutting and sealing → Inspection → packing																																																																	
2.2.5	Please describe the main facilities used at the factory. 请描述该工厂所使用的主要设施。	Refer to below sheet.																																																																	
	<table border="1"> <thead> <tr> <th>Facility name 设施名称</th> <th>Brand/Specification 品牌/规格</th> <th>Quantity 数量</th> <th>Number of years used 已使用的年限</th> <th>Status 状况</th> </tr> </thead> <tbody> <tr> <td>Color printing machine</td> <td>12 / 8 / 6 color</td> <td>4</td> <td>2 – 9</td> <td>Good</td> </tr> <tr> <td>Laminating machine</td> <td>HFN1250</td> <td>2</td> <td>4</td> <td>Good</td> </tr> <tr> <td>Heat-cut bag machine</td> <td>JZR-700/100</td> <td>5</td> <td>3 – 4</td> <td>Good</td> </tr> <tr> <td>Inspection machine</td> <td>JP-250-300A</td> <td>2</td> <td>2 – 3</td> <td>Good</td> </tr> <tr> <td>Edge folding machine</td> <td>ZB-650/750</td> <td>2</td> <td>5 – 6</td> <td>Good</td> </tr> <tr> <td>Plastic joint machine</td> <td>HZ-2500</td> <td>1</td> <td>2</td> <td>Good</td> </tr> <tr> <td>Plastic blowing machine</td> <td>SGM-1400</td> <td>3</td> <td>3</td> <td>Good</td> </tr> <tr> <td>Trilateral seal machine</td> <td>HD-600UML</td> <td>3</td> <td>2 – 4</td> <td>Good</td> </tr> <tr> <td>Cold-cut bag machine</td> <td>JR-1500/500</td> <td>2</td> <td>2</td> <td>Good</td> </tr> <tr> <td>Back seal bag machine</td> <td>WSD-350</td> <td>3</td> <td>2 – 3</td> <td>Good</td> </tr> <tr> <td>Cutting bag machine</td> <td>FQL-1300</td> <td>1</td> <td>4</td> <td>Good</td> </tr> <tr> <td>String cord machine</td> <td>JR-100</td> <td>1</td> <td>5</td> <td>Good</td> </tr> </tbody> </table>	Facility name 设施名称	Brand/Specification 品牌/规格	Quantity 数量	Number of years used 已使用的年限	Status 状况	Color printing machine	12 / 8 / 6 color	4	2 – 9	Good	Laminating machine	HFN1250	2	4	Good	Heat-cut bag machine	JZR-700/100	5	3 – 4	Good	Inspection machine	JP-250-300A	2	2 – 3	Good	Edge folding machine	ZB-650/750	2	5 – 6	Good	Plastic joint machine	HZ-2500	1	2	Good	Plastic blowing machine	SGM-1400	3	3	Good	Trilateral seal machine	HD-600UML	3	2 – 4	Good	Cold-cut bag machine	JR-1500/500	2	2	Good	Back seal bag machine	WSD-350	3	2 – 3	Good	Cutting bag machine	FQL-1300	1	4	Good	String cord machine	JR-100	1	5	Good	
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Item 项目	Content 内容	Observations / Comments 发现 / 注释																						
2.2.6	Please gather the employee details by department. 请收集各部门人员信息	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Manager/Supervisor:</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Domestic trading staff</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Foreign trading staff</td> <td style="text-align: right;">5</td> </tr> <tr> <td>Engineer staff:</td> <td style="text-align: right;">4</td> </tr> <tr> <td>QC control staff:</td> <td style="text-align: right;">10</td> </tr> <tr> <td>HR staff:</td> <td style="text-align: right;">9</td> </tr> <tr> <td>Workers:</td> <td style="text-align: right;">65</td> </tr> <tr> <td>Financial staff:</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Purchase:</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Storage staff:</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Number in total:</td> <td style="text-align: right;">106</td> </tr> </table>	Manager/Supervisor:	2	Domestic trading staff	3	Foreign trading staff	5	Engineer staff:	4	QC control staff:	10	HR staff:	9	Workers:	65	Financial staff:	2	Purchase:	3	Storage staff:	3	Number in total:	106
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2.3 Foreign Trade Capacity 外贸能力

Item 项目	Content 内容	Observations /Comments 发现 /注释
2.3.1	How many foreign trading staffs in the company? and what are their education level/ working experience? 该公司有多少外贸人员? 他们的教育水平和工作经验怎样?	Based on interview, there were 5 foreign trading staffs in the company. They were graduated from university or college, and had 1-4 years foreign trade business experience.
2.3.2	How about the English level (reading, writing and speaking) and foreign trading experiences based on interview and education certificate (e.g.: do they know what the LC and FOB are)? 根据面谈和教育证书, 外贸人员的英语水平及外贸经验怎样?	Refer to company representative; the foreign language level as below: For English level: 1 staffs: TEM-8; 3 staffs: CET- 6; For Japanese level: 1 staffs: JLPT-1
2.3.3	Does the trading staff clearly know the responsibilities of trading jobs? 外贸人员清晰地知道其工作职责吗?	Based on interview, the staffs knew their responsibilities.
2.3.4	Does the trading staff clearly know the product and relevant technical information? 外贸人员清晰地知道有关产品的知识和技术信息吗?	Based on interview, they knew the information of product and relevant technical.
2.3.5	Does the company have successful experience of global cooperation? If Yes, please list the oversea clients' names. 该公司具有成功的全球业务合作经验吗? 如果有, 请列出海外客户的清单。	Refer to bill of load provided, auditor noted the company had successful experience of global cooperation. But oversea clients' names list was kept for business confidential.
2.3.6	Does the company have oversea agency? 该公司在海外有代理处吗?	The company had not overseas agency now.
2.3.7	Please mark the annual export capacity. 请备注该公司的年度出口能力。	80% products were exported in year 2008.
2.3.8	Conclusion: Do you think the company has foreign trading experience and competent staffs? 结论: 你认为该公司是否具有外贸经验和有能力的外贸人员?	Refer to the documentations of the company and interview with the employees and management, auditor noted foreign trading experiences of the company and competent staffs in the company.
2.3.9	Please describe: what does the audited company have to do before getting contract from the oversea client based on the past experience? 请描述: 根据过去的经验, 该公司在获得海外客户订单之前需要做些什么?	The follow action would be done: - Search client in B2B website, internet, exhibition - Inquiry and quotation - Confirm sample - Production and follow up

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2.4 Product Research & Development Capacity 产品设计开发能力

Item 项目	Content 内容	Observations /Comments 发现 /注释
2.4.1	How many R&D staffs at the company? And what are their education level/ working experience? 司有多少设计开发人员? 他们的教育水平和工作经验怎样?	Based on interview and personal records, the company had 4 engineers responsible for technical support and the design of new product. The engineers had 5-11 years working experience.
2.4.2	List the successful project(s), if have. 如果该公司有成功的产品项目, 请列出。	The successful projects provided by the company were garment bag, frozen food bag, cat litter bag.
2.4.3	Is there relevant design input, output, review, verification and validation documentation available to auditor for review? 有相应的设计输入、输出、评审、验证与确认文件/记录给审核员评审吗?	Based on interview, the engineers designed the drawing according to client's requirement, making sample and approved by the client, then follow up.
2.4.4	Are the R&D staffs equipped with adequate instruments /apparatus based on the on-site observation? If Yes, please list the key facilities provided, such as equipments, software and etc. 有配备适当的仪器/ 设备给设计开发人员吗? 例如设备、软件等。如果有, 请列举主要的设备和软件。	The engineers worked in office and workshop with computer, the software was CorelDraw, Photoshop, Freehand.
2.4.5	Does the company have an effective design change control procedure in place? 该公司有有效的设计更改控制程序吗?	Based on interview, the engineers changed the drawing to control the design change.

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2.5 Quality Management System and Product Certification 品质管理系统与产品认证

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.5.1	Has the company obtained the valid certificate for their quality management system? Such as ISO9001, QC080000 and etc. 该公司是否有为其质量管理体系获得有效的认证证书? 例如 ISO9001, QC080000 等。	Yes	ISO9001:2000 Certificate issued by DNV. No.: 3155-2006-AQ-RGC-RvA Date: From 24 Oct., 2006 to 24 Oct., 2009 Scope: Manufacture of color plastic film and aluminum plastic film laminated packing product
2.5.2	Is product certification done in terms of selling designation (UL for US, CCC for China, CE for Europe ...) at the company? I) Product certification list? if have II) Sample of product certification, if have (at least one of key products)? III) Copy of product certification sample (1-5 key products, if have)? 在该公司, 有针对性的销售要求做了相应的产品质量认证吗? I) 如果有, 产品质量认证证书清单? II) 如果有, 获产品质量认证的产品样品? (至少 1 个产品) III) 产品质量认证证书副本 (如果有, 1 ~ 5 个产品)?	--	Some physical and chemical testing reports by the domestic testing service company were provided to review.

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2.6 Suppliers/ sub-contractors Control 供应商/ 外包商控制

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.6.1	Does the company establish and implement an effective suppliers/ sub-contractors assessment procedure (which covers the acceptable criteria of supplier/ sub-contractor)? 该公司是否建立及执行有效的供应商/ 外包商评估程序(包括可接受的供应商/ 外包商标准)?	Yes	The assessment procedure containing clear criteria was provided to review.
2.6.2	Does the company use the results of the assessments to determine acceptable/non acceptable sources? 该公司是否根据评估的结果来决定是否采用此供应商/ 外包商?	Yes	Refer to the company representative, they followed above procedure to assess suppliers
2.6.3	Does the company keep the assessment report? 该公司是否保存评估报告?	Yes	The assessment reports were provided to review.
2.6.4	Does the company retain an updated list of approved suppliers/ sub-contractors? 该公司是否有更新的合格供应商/ 外包商一览表?	Yes	The update approved supplier list was provided for review.
2.6.5	Are written instructions available for incoming material inspections /testing? 有文件化的来料检验 /测试指引?	--	The incoming materials were inspected by the experienced QC staff and only record the pass or fail result in the inspection report.
2.6.6	Are raw materials inspection state clearly identified? 物料检验状态有清楚地标识吗?	--	Base on site observation, only conforming material in the warehouse, and claimed all non-conforming material was refused into the warehouse.
2.6.7	Is inspection and testing result recorded and maintained? 检验与测试结果有记录并保存吗?	Yes	The inspection and testing results were provided to review.
2.6.8	Are procedures of the control and release for material adequate? 控制和发放物料的程序适当吗?	Yes	Auditor noted there were storage staffs and clear account.
2.6.9	Is non-conforming material adequately identified and controlled? 不合格的物料有适当的标识和控制吗?	--	Base on site observation, all non-conforming material was refused into the warehouse.
2.6.10	Are storage facilities and handling methods appropriate? 储存设施和搬运方法适当吗?	Yes	Base on site observation, warehouse condition was appropriate.

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2.7 Production Process control 过程质量控制

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.7.1	<p>Are the following items /documents provided at appropriate location and under control when necessary?</p> <ul style="list-style-type: none"> - Work Instructions /procedures - Workmanship standard /acceptance - Golden sample /Approval sample <p>若有必要，在适当的区域有提供下面的项目 /文件？</p> <ul style="list-style-type: none"> - 工作指引 /程序 - 工艺标准 /可接受标准 - 批准的样品 	Yes	Refer to site observation; auditor noted there were work instructions in line to guide the operation.
2.7.2	<p>Are the environmental conditions such as tidiness and cleanliness being controlled and suitable for the operation performed?</p> <p>环境条件，整齐清洁在受控状态之下并适合生产运作吗？</p>	Yes	Refer to site observation; the environmental condition was suitable for the operation performed.
2.7.3	<p>Is corrective action documented and followed-up?</p> <p>纠正措施有记录并有跟进吗？</p>	Yes	Corrective action documentations were provided to review.
2.7.4	<p>Are written inspections /testing instructions available?</p> <p>有文件化的检验 /测试指引吗？</p>	Yes	Refer to site observation; the company had proper inspection instruction.
2.7.5	<p>Are appropriate inspection /testing equipments available?</p> <p>有适当的检验 /测试设备吗？</p>	Yes	Refer to site observation; the company had appropriate inspection and testing equipment.
2.7.6	<p>Does the company carry out a 100% function and visual inspection?</p> <p>公司有执行 100% 功能及外观检验吗？</p>	Yes	Based on site observation, 100% products were carried out visual inspection.
2.7.7	<p>Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?</p> <p>不合格产品有清晰地标识/ 隔离以预防非逾期的使用吗？</p>	Yes	Base on site observation, all non-conforming units were segregated in the specify area.
2.7.8	<p>Is inspection and test result recorded and maintained?</p> <p>检验与测试结果有记录和保持吗？</p>	Yes	Refer to site observation, the inspection records were well maintained and provided for review.

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2.8 Random Product Inspection and Continuous Improvement 产品随机检验与持续改进

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.8.1	Is there a procedure to conduct random product inspection after final packaging in place? 在最后包装工序之后, 是否有随机产品抽样检验程序?	--	Refer to the company representative, the products had been carried out 100% visual inspection and 1-2pcs per roll for property testing before packing.
2.8.2	Is there a clear procedure for handling customer complaint? 是否有清晰的程序处理客户投诉?	Yes	Proper procedures for handling customer complaint were provided for review.
2.8.3	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)? 是否建立并有效执行纠正及预防措施机制 (包括供应商/外包商控制、来料/过程/最后检验及客户投诉)?	Yes	Refer to relevant documentation provided, auditor noted the company had established the mechanism and followed up.
2.8.4	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports? 后的完成品能否追溯到原材料的批次?	Yes	Refer to site observation and documentation reviewed, auditor noted there was a tracing code no. on the tracing card when production

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2.9 The Company Development Plan 企业发展计划

Item 项目	Company Development Action(s) 公司发展行动	Timeframe 期限
1	The company would establish a branch in Australia.	Middle of 2010
2	The company would build a new workshop to enlarge the production capacity.	Bottom of 2010

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3. Attachments 附件

3.1 Documents 文件



Description: Business license



Description: Lease contract



Description: Lease contract



Description: Organization code certificate

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Description: ICQ certificate



Description: Testing report by domestic service



Description: Foreign trading operator registration form



Description: ISO9000:2000 certificate

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3.2 Photos 图片



Description: Factory 1 gate



Description: Factory 2 gate



Description: Factory 1 building



Description: Factory 2 building



Description: Company corridor



Description: Office

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Description: Workshop



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment

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Description: Raw material warehouse



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop



Description: Workshop

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Description: Workshop



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Warehouse



Description: Workshop enter room

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Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment

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Description: Workshop equipment



Description: Workshop



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment



Description: Workshop equipment

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Description: Workshop



Description: Workshop



Description: Workshop



Description: Testing lab



Description: Testing machine



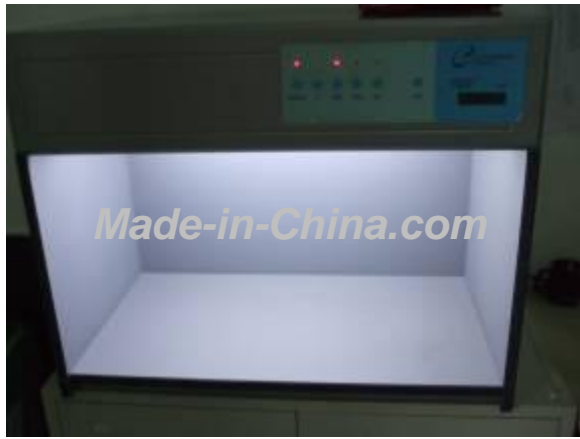
Description: Testing machine

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Description: Testing machine



Description: Testing machine

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